

Area	<u>To Do's</u>
Outdoors	Spruce up your garden/lawn; trim shrubbery and replace dead plants
Outdoors	Yard and patio should be neat; outdoor furniture should be clean and in good shape
Outdoors	Clean or paint your front door; replace hardware
Outdoors	Invest in a new doormat
Outdoors	Store outdoor grills
Outdoors	Manicure your front yard; make sure your driveway and entryway are free of clutter
Exterior	Check that house numbers, mailbox, and exterior lighting are all in good condition.
Exterior	Touch up with fresh paint as needed
Exterior	Inspect chimney for cracks and earthquake damage
Exterior	Repair loose trim, drain pipes, and fencing
Exterior	Clean stains and windows and screens
Exterior	Replace burnt out light bulbs
Exterior	Check roofing and replace if necessary
Garage	Remove clutter and tidy up the shelves
Garage	Clean the floor
Living Areas	Apply fresh paint as needed - use neutral tones
Living Areas	Replace draperies and carpets
Living Areas	Clean draperies and carpets
Living Areas	Clean light bulbs and check that all work
Living Areas	Replace burnt out light bulbs
Living Areas	Clean the fireplace and remove smoke stains from the wall and mantle
Kitchen	Set your table
Kitchen	Sinks, appliances, and counter tops should sparkle; remove any clutter
Kitchen	Wax or mop the floor
Kitchen	Clean the oven, range and other appliances
Kitchen	Clean tile and grout; replace if necessary
Bathrooms	Clean mirrors, glass, chrome, and porcelain surfaces
Bathrooms	Replace shower curtain if necessary
Bathrooms	Remove old floor mats
Bathrooms	Fix any faucet drops or leaks
Bathrooms	Clean grout and caulking; replace if necessary
Bedrooms	Vacuum and clean floors
Bedrooms	Remove any clutter
Bedrooms	Apply fresh paint as needed – use neutral tones
Bedrooms	Make all beds with clean linens
Closets	Doors and drawers should open and close easily
Closets	Remove clutter; tidy up shelves and racks
Closets	Shoes and clothes should be neatly arranged

- Overall Check the basics around the house. It takes just a minute to check all doors, windows and cabinets to make sure they don't stick, squeak or are too loose.
- Overall Clean your furnace and water heater so buyers know they are looking at a house that has been well maintained.
- Overall Does your home smell pleasant? Place diffusers or air fresheners with a pleasant and mild scent around your home. The old adage of enticing buyers with the smell of 'fresh baked pies' is a good one. Placing some cinnamon or other sweet spices on a piece of aluminum foil and warming them in the oven creates a pleasant smell too.
- Overall Have an emergency "game plan" to prepare your home for last minute showing
- Overall Put away family photos so buyers can envision themselves there
- Overall Leave some personal items out to avoid a sterile-looking environment
- Overall Stage the home if it is vacant or needs updating
- Overall Empty trash
- Overall Store pet supplies